

LONDON REGIONAL ARTISTIC SWIMMING CLUB:  
 Fee Policy

<b>Policy:</b>	Fees	
<b>Approval By:</b>	LSC Board	
<b>Corresponding CAS Policy:</b>	N/A	<b>Approval Date:</b> September 1,2020
<b>Original Effective Date:</b> September 19, 2017	<b>Reviewed Date:</b> Oct 15, 2023	<b>Revised Date:</b> October 15, 2023

The **LONDON REGIONAL ARTISTIC SWIMMING CLUB (LSC)** is a non-profit, volunteer organization. Annual fees are based on anticipated costs of running all programs and are determined proportionately between all swimmers. A swimmer commitment to swim is also a financial commitment to the club to pay all fees required for the entire season.

LSC relies on swimmer fees to pay for Facility Fees (i.e. pool costs), coach’s wages, Ontario Artistic Swim Registration Fees and other operating costs. The fees are determined by the LSC Executive each year based on projected registration numbers. Fees are not finalized until all program registrations have been received (including competitive, novice and recreational programs). The LSC Executive will endeavour to announce final fees by September 30th of the season.

The fees for the season are available on the website or by request each season. LSC will communicate fees with all registered swimmers by email and newsletter each season, along with reminders of installment due dates throughout the season. This policy applies to all artistic swimming programs offered by LSC (i.e. competitive, novice and recreational programs).

**Fee Payments**

Swimmers/Parents or Guardians will submit a \$500.00 deposit on or before July 15th each year for each competitive swimmer and/or regional league registration by post-dated cheque, eTransfer or via credit card (if available through the club registration system). A swimmer will not be considered for competitive team placement or regional league team placement until the deposit is paid in full.

For Novice/Recreational swimmers, full or partial payment per fee schedule must be made by September 15<sup>th</sup> for a Novice/Recreational swimmer to be considered registered.

If the dates for these payments change for exceptional circumstances - LSC will give at least 1 month notice to payees of the change via newsletters or emails.

Installment payments are due as set out in the LSC Fee/Program Summary each season. This information changes yearly, and the up to date schedule will be posted on the website or be communicated via email and newsletter for all registered swimmers.

**Fee Queries**

### **Late Payment of Fees**

Failure to pay fees within 14 days of a payment due date will result in a swimmer not being allowed to swim until arrangements have been made to make the missed payment or the missed payment is made. A late fee of \$100.00 will be charged unless prior special arrangements have been made.

### **Non Payment of Fees**

Swimmers/Parents or Guardians with payments not received on the due date as above, will be contacted and sent a reminder either via email or phone call from an LSC executive or treasurer. If the amount due is not received within 14 days of this notice, then the swimmer will not practice or compete for the club until the fees are fully up to date.

If the amount is still not received within 30 days, LSC will withdraw all services provided to the swimmer including access to club facilities. The lack of payment of fees will be reported by the LSC Executive to Ontario Artistic Swimming, which may preclude the swimmer from programs offered in other regions/areas. Lack of payment of fees may also result in legal action being taken against the swimmer/parent or guardian by LSC to recover from financial loss incurred.

### **Non-Sufficient Funds (NSF)**

There will be a fee of \$50.00 plus bank charges for any payments returned to LSC as NSF.

### **Unpaid Fees from Previous Season**

If a swimmer that registered in the next season still has unpaid fees for the previous season, the swimmer will not be allowed to register for the next season until previous season is paid in full. Any deposits and/or first monthly fees must be received with payment clearing the bank.

### **Special Arrangements**

In exceptional circumstances, a swimmer/parent or guardian may apply for a special arrangement that enables participation in LSC programs. The terms of such an arrangement are at the sole discretion of the LSC Executive.

### **Medical Departure**

If a swimmer leaves a program due to illness or injury supported by medical certification, fees may be refunded subject to a \$100.00 administration fee. Each case will be considered on an individual basis by the LSC Board. All financial commitments (including but not limited to meet fees and routine suits) LSC has made on behalf of the swimmer will be due immediately.

### **Non-Medical Departure**

If a swimmer leaves due to a non-medical reason, any refunds will be at the discretion of the LSC Board.